

CLENCHWARTON PRIMARY SCHOOL

Main Road, Clenchwarton,
King's Lynn, Norfolk, PE34 4DT



Executive Headteacher: Ms J. Borley

Telephone 01553 775035
Fax: 01553 773186
office@clenchwartonprimary.co.uk
www.clenchwarton.norfolk.sch.uk

26th February 2021.

Dear Parents and Carers,

RE. Full reopening of school on Monday 8th March 2021

I am pleased to inform you that, following the announcement from the Prime Minister on Monday 22nd February 2021, **we will be reopening to all pupils on Monday 8th March 2021.**

The Department for Education (DfE) have produced a comprehensive guide that schools need to follow to ensure that our settings are COVID secure. This letter explains the steps we are taking to make sure our school is taking the precautions needed as set out by the Department for Education.

Attendance

- *It will be a legal requirement for you to send your child to school unless your child is unable to attend in line with public health advice.*
- *Government state that it is a parents' duty to secure their child's regular attendance at school*
- *If your child has a letter saying they need to shield because they are clinically extremely vulnerable (CEV) please inform the school*

Illness

- *If your child is ill, please contact the school straight away*
- *If any child shows symptoms of COVID-19, they will be moved to a dedicated room and parents/carers will be called to pick them up. Your whole household will need to self-isolate for ten days or until a negative test result has been received.*
- *If a child or adult tests positive for the virus, you will be informed and the NHS Test and Trace system will be used.*

Grouping Children

- *Children will be separated into year groups bubbles*
- *Children will be with their class teacher and will be able to mix with children in their own year group, where possible we will keep children in their own classes.*
- *In classes, children will be seated facing the front, avoiding face to face contact (not Reception).*
- *As far as reasonably possible, children will not be mixing with children from other year groups.*



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Pupil Wellbeing

- All classes will be taking part in additional PHSE work in order to support their return to school.
- Staff will be on hand to listen to children's worries and concerns.

Arriving & Leaving School

- Only one adult is permitted to come to the school – **please wear a face mask.**
- We ask that adults do not congregate outside of the school.
- In order to facilitate social distancing, we will return to staggered start and pick up times.

Times for different year groups leaving the school will be staggered to support social distancing – see table below- **if you have more than one child in the school please use the timing for the oldest child.**

	Start Time	Finish Time
Reception	9:00am	3:15pm
Year 1	8:40am	3:00pm
Year 2	8:50am	3:10pm
Year 3	8:50am	3:10pm
Year 4	8:50am	3:10am
Year 5	8:40am	3:00pm
Year 6	8:40am	3:00pm

Break & Lunch Times

- These will be staggered so that children remain in their year groups
- Children should bring in their own snack
- At lunchtime older children will eat their lunch in their classrooms, younger children will go into the dining hall at specified times, remaining in their bubbles and with social distancing.
- A three-week menu can be found on our website (Parents > School Meals).
- Parents can order and pay for lunches in the usual way using ParentPay.



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Protective Measures

- All school staff take a 'Lateral Flow Test' twice a week at home which enables us to see if they are asymptomatic (have the virus but do not have any symptoms)
- Children and adults will be expected to clean their hands thoroughly more often than usual
- Enhanced cleaning schedule
- 'Catch it, bin it, kill it' approach will be promoted (with pedal bins in all classrooms)
- Where possible, year groups will have their own allocated toilets
- No whole school gatherings – assemblies will be online
- If a child needs first aid or intimate care, staff will wear PPE
- Children will be allocated their own stationary in school – they will not be allowed to bring in their own
- Children only have to bring in essentials (coat, water bottle, book bag, and plastic wipeable lunch box if needed)
- Children are to wear their PE kit on the day of their PE lesson.

Curriculum

- We will continue teaching our broad and balanced curriculum of all National Curriculum subjects
- Teachers will identify any gaps in learning and teach to these gaps in addition to the normal year group teaching
- P.E. will be modified to avoid contact sports and to, where possible, be outdoor sports
- Music lessons will be adapted so that they follow new regulations

Reading Books & Homework

- Your child will be given a reading book by their class teacher at the level that they are currently working at. When a child has finished it, they should return it to the class teacher who will leave it for 48 hours and return it to the library.
- Homework will be set and marked with feedback via 'Class Dojo'

Behaviour & Uniform

- We have adapted our current behaviour policy to reflect new rules and approaches, this can be found on our website (About Us > Policies).
- Children will be expected to wear the school uniform.



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Breakfast and Extra-Curricular Clubs

- *Breakfast club will continue as normal.*
- *We will be resuming our sport clubs from Monday 8th March 2021.*
- *All clubs can be booked via parent pay (these will go live at 3:30pm on Monday 1st March 2021).*

School Trips & Visits

- *All school trips and visits (including residential) have been cancelled for the foreseeable future.*

Visits to the School

- *The office will be closed to all but pre-arranged visits. If you would like to speak to the office, a teacher or senior leader please phone 01553 775035 or email office@clenchwartonprimary.co.uk*
- *Face to face meetings will be avoided where possible.*

Remote Education

- *If children are self-isolating and are not showing symptoms, or if we go into another lockdown, we will set work as we have been doing via Class Dojo.*

Assessment

- *All statutory assessments have been cancelled, however we will be assessing children to find out where their gaps are in order to address these and to inform teacher assessment at the end of the academic year.*

There will be a chance to talk to your child's class teacher during parent consultations in week of 8th March.

We thank you for your continued support and look forward to seeing you and your children on Monday 8th March 2021.

Kind regards,

Ms Joanne Borley
Executive Headteacher



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