

# CLENCHWARTON PRIMARY SCHOOL

Main Road, Clenchwarton,  
King's Lynn, Norfolk, PE34 4DT  
Executive Headteacher: Ms J. Borley

Part of  **West Norfolk  
Academies Trust**



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Dear parent/guardian,

I am delighted to inform you that your child has been given the opportunity to participate in a Community Christmas Service with other West Norfolk Academies Trust schools on **Wednesday 6th December** at **St Nicholas' Chapel, St Anne's St in King's Lynn, PE30 1NH**. The service will be an opportunity for all 11 of our schools to come together to kick-start the Christmas season via songs and music, in a traditional service of lessons and carols.

Every student taking part will attend a rehearsal on Wednesday 29th November at Springwood High School during the normal school day. Transport to and from the rehearsal will be arranged by the school and will not involve any cost to parents. School staff will supervise the rehearsal at Springwood High School, however we request that parents/guardians deliver and collect pupils for the evening carol service itself.

Students will be required to arrive at St Nicholas' Chapel in smart school uniform by **4.45pm** for a quick rehearsal in the chapel at **5pm**, ready for a **prompt 6pm start**. The PTFA will be selling refreshments, should you wish to stay inside the Chapel for hour performance. It is anticipated that the event will finish at **approximately 7pm**.

Tickets are **free**, but must be ordered and are available at **[www.ticketsource.co.uk/springwood-high-school-music-department](http://www.ticketsource.co.uk/springwood-high-school-music-department)**

Please return the below slip to the school office by Monday 20th November to confirm your child's attendance at this event.

Yours sincerely,

Mrs Ryan.

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West Norfolk Academies Trust Community Christmas Service 2023

My child \_\_\_\_\_ (name) would like to take part in the West Norfolk Academies Trust Christmas Carol Service on **Wednesday 6th December** and I give permission for them to attend the rehearsal by minibus/coach at Springwood on the 29th November 2023.

I will deliver and collect my child to the venue for the evening event on 6<sup>th</sup> December 2023.

I will arrange someone else to collect and deliver my child to the venue for the evening event on 6<sup>th</sup> December 2023. This will be \_\_\_\_\_

Signed \_\_\_\_\_ (parent/ carer)

Any Medical Conditions: \_\_\_\_\_

Emergency Contact Number: \_\_\_\_\_

